



COMMIT LEARNING
SCHOOL HOUSE

Commit Learning SchoolHouse @
Naval Base Primary School

2025 SCC Orientation Information



COMMIT LEARNING
SCHOOL HOUSE

TIME	LEVEL	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
School Dismissal	All	Attendance & Temperature taking at Respective Classroom/ Designated Gathering Point				
1.30pm – 2.30pm	All	Freshen Up and Change into Commit Learning SchoolHouse Uniform				
	All	Lunch				
2.30pm – 4.45pm	All	15 minutes Daily Character Development Programme				
	Primary 1 & 2	Homework Supervision Programme ENERGISE NAP time in Commit Learning Schoolhouse (Up to 1 hour)				
	Primary 3 onwards	Homework Supervision Programme				
4.45pm – 6.00pm	All	Afternoon Snack				
	All	SCC Curriculum Activities <ul style="list-style-type: none"> • Character Development Programme • Enrichment Programme • Outdoor Activities 				
	All	Daily Reflection Weekly Goal Setting	Daily Reflection	Daily Reflection	Daily Reflection	Daily Reflection Weekly Goal Review
	All	Housekeeping Duty and Get ready for Dismissal				
6.00pm		Individual Reading Time/ Dismissal Time				

Our Timetable



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SCC Operational Hours:

Mondays to Fridays:

1.30pm – 7.00pm

School Closure Days/School Holidays:

7.30am – 7.00pm

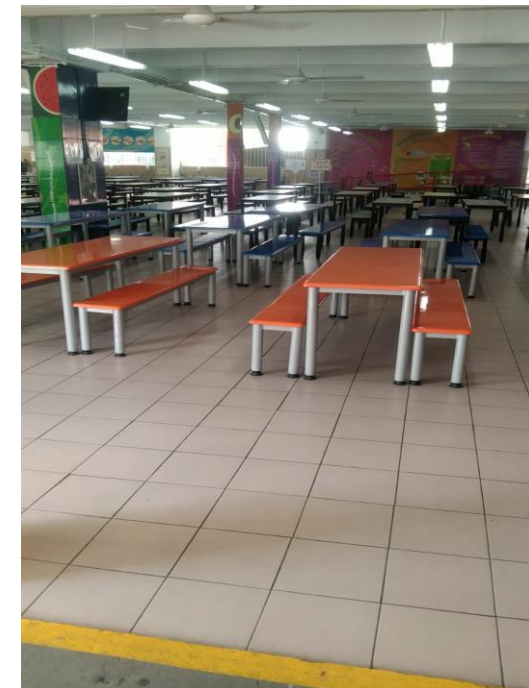
We are closed on Saturdays, Sundays and all gazetted public holidays.

On days when the school ends early, our operation will commence after the school day ends.



Additional Arrival Information

- For school closure days/school holidays, all students will arrive via Maingate and to assemble at school canteen





Additional Dismissal Information

- All students will be dismissed via maingate
- Parents/guardians are reminded to pick-up the children at fixed batch dismissal timings to minimize waiting time, to avoid congregation / crowding.
- Please kindly adhere to the SCC fixed batch dismissal timings.



Batch Dismissal Timings

Maingate

Batch Dismissal Timings
2.30pm
5.00pm
6.00pm

A form will be sent to all parents for you to indicate your preference for the dismissal timings.





Our Student Care Fees

One-time Registration Fee: **S\$30.00**

SCC Monthly Fee: **\$240**

SCC One Month Deposit: **\$240**

SCC Polo-Shirt (Top): **\$15 per piece**

SCC Shorts / Skorts (Bottom): **\$15 per piece**

*** Purchase of the first (1st) SCC Polo-Shirt will come with one (1) complimentary pair of SCC bottom (shorts / skorts)*

SCC School Closure / Holiday Surcharge: **(\$6 per day)**

All SCC monthly fees are continuously payable regardless of the student's attendance at any point of time.



Our SCC During School Closure / Holidays

- During school closure on normal school days and during the school holidays, the Student Care Centre (SCC) will operate from 7.30a.m. to 7.00p.m.
- SCC School Closure / Holiday Surcharge will apply for all students who require Student Care Centre (SCC) services.



Student Care Fee Assistance (SCFA)

- A one-off Start-Up Grant of up to **S\$350** per child. The grant can be used to pay for the initial costs such as deposit, registration fee, uniforms and insurance. A maximum subsidy (**98%** of the SCC fee) will be provided for successful applicants.
- Both you and your spouse are working at least 56 hours per month*;
- Your total gross monthly household income is **S\$4,500** or less, household per capita income is **S\$1,125** or less;



Student Care Fee Assistance (SCFA)

- Your child is a Singapore Citizen or Permanent Resident (at least one immediate family member in the same household must be a Singapore Citizen).
- Your child must meet the minimum attendance requirement of 30% per month for June and December and 50% per month for the remaining calendar months in order to be eligible to receive the SCFA subsidy for the month. **Please note that the monthly SCFA subsidy amount will be recovered from parents if the child fails to meet the minimum attendance requirement.**



Withdrawal Procedure

- Withdrawals will take effect on the last day of the month and **written notice of withdrawal must be given to Commit Learning SchoolHouse by the 19th of the preceding month.**
 - ▶ Example: if the written notice of withdrawal is given on 19 April 2025, the withdrawal date for the child will be 31 May 2025, If the 19th of the month falls on a Saturday, Sunday or Public Holiday, it will apply to the next working day.
- If the written notice of withdrawal is given after the 19th of the month or given after the next working day if the 19th of the month falls on a Saturday, Sunday or any Public Holiday, withdrawal date will only take effect on the last day of the following month.
 - ▶ Example 2: if the written notice of withdrawal is given on 24 May 2025, the withdrawal date for the child will be on 31 July 2025.
- The non-refundable deposit paid will be used to offset the last month's fee. Parents/Legal guardians are required to continue paying the SCC monthly fees in the event of a temporary withdrawal or absence of the child from Commit Learning SchoolHouse SCC, in order to secure the child's place at the centre. Commit Learning SchoolHouse reserves the right to forfeit the deposit if due written notice of withdrawal is not given.



Items to Prepare for your Child / Children

Day 1 of 2025:

- Sleeping Bags (For Primary 1 & Primary 2 students only)
 - Students will be notified to bring back their sleeping bags on every Fridays/last school day of week, for washing and cleaning.
- 1 English exercise book + 1 Mother Tongue exercise book (For Spelling / 听写 practice)
 - Books will need to be provided on Termly basis.

Daily:

- Fresh set of PE attire
(SCC student can be in school uniform or PE attire, until SCC uniform issued)

*** Please ensure that all your child/children items be clearly labelled with their name.**



Items CLS will Provide to Parents / Child & Children

Week 1 of 2025:

- GIRO Application Form
 - All parents will be provided with a hardcopy of GIRO Application Form. Parents are encouraged to complete and submit it back to our Centre Head by 9 January 2025.

By January 2025:

- CLS SCC Uniform(s)
 - SCC will issue out the CLS SCC Uniform sets to students, in accordance with orders placed during Registration.

Communication with SCC

At Commit Learning SchoolHouse @ Naval Base Primary School, we encourage and welcome frequent communication between the SCC and parents.

Contact operating hours:

Mondays to Fridays: 10.00am – 7.00pm

School Closure Days/School Holidays: 7.30am – 7.00pm

Contact details:

Email: admission_cls_nbps@commitlearning.com.sg

Contact: 80310578